



NAME OF APPLICANT _____

I do ___ do not ___ waive my right to inspect and review this letter of recommendation.

SIGNATURE _____ DATE _____

GRADUATE PROGRAM _____ LOCATION _____

The individual named above has applied for admission to graduate study at the University of La Verne. Departmental graduate review committees place great importance on the testimony of college faculty members and others qualified to render judgment on the applicant's academic potential, professional competence and character. **PLEASE PRINT OR TYPE:**

Your Name _____ Title _____

University or Firm _____

Address _____ Telephone Number _____

1. How long have you known the applicant? _____ In what capacity? _____

2. Please comment on the applicant's academic preparation and abilities (both positive and negative):

3. Please give us your judgment of the applicant's ability to do graduate work in the field specified above. Comment on his/her potential for success in the profession:

4. In comparison with other graduate students you have known, how would you rate this applicant with respect to the following qualities:

- Intellectual ability
- Maturity
- Leadership potential
- Ability to work well with others
- Written skills
- Oral skills

	<i>Below Average (Bottom 1/3)</i>	<i>Average (middle 1/3)</i>	<i>Good (Top 1/3)</i>	<i>Outstanding (Top 5%)</i>	<i>Inadequate opportunity to observe</i>
Intellectual ability					
Maturity					
Leadership potential					
Ability to work well with others					
Written skills					
Oral skills					

5. Please write any additional comments that may be helpful as we consider this student's application:

6. Overall, do you: ___ strongly recommend ___ recommend ___ recommend with reservations ___ not recommend?

Signature _____ Date _____

Graduate Reference

Instructions for Returning Recommendation

Please fold, tape (do not staple) and mail today.

Your prompt response in returning this form is essential to a timely decision. We appreciate your assistance and want to assure you that your comments will be carefully considered.

**PLACE
STAMP
HERE**

**University of La Verne
Graduate Admissions and Academic Services
1950 3rd Street
La Verne, CA 91750**