

RULES AFFECTING
CLASSIFIED AND ADMINISTRATIVE/PROFESSIONAL STAFF
SECTION FIFTEEN

15.0 INJURY PREVENTION

- A. The Injury Prevention Program (IPP) is established effective July 1, 1991 in compliance with California Senate Bill 198 (SB 198). The purpose of the program is to provide safe working conditions for all employees and to promote continuing safety awareness at all levels.
- B. The Risk Management Director is administratively responsible for developing procedures and systems necessary for implementing, managing, training, and auditing in compliance with SB 198.
- C. Each manager (vice president, dean, director, department chair, supervisor) is administratively responsible for compliance with provisions of SB 198 and with the university's related procedures and systems, will develop written safety rules for his or her area(s), and will instruct all employees in safe work habits. Each manager's position description will reflect those responsibilities, and his or her work performance will be evaluated taking these responsibilities into account.
- D. An Injury Prevention Committee will be appointed by the Executive Vice President from among employees who volunteer for the assignment. In addition, each Senior Manager will appoint his or her representative to the Committee. Committee members will essentially be the training, education, investigation, monitoring, and auditing component of the IPP within their areas of the university.
- E. Each employee is expected to practice safe working habits to ensure his or her own personal safety, to develop a concern for the safety of others, to report unsafe or unhealthy situations to his or her supervisor, and to comply with all safety rules.
- F. Violation of established safety rules is cause for disciplinary action.