

**University of La Verne – Literacy Center**  
Recommendation Form – RSP

\*Only children who are at least TWO YEARS BELOW GRADE LEVEL in reading with a SPECIFIC LEARNING DISABILITY (mild to moderate) will be accepted into the Literacy Center Program for this class. If the student meets these requirements, please complete and return the following information.

School: \_\_\_\_\_ District: \_\_\_\_\_

Child's Name: \_\_\_\_\_

Child's Grade: \_\_\_\_\_ **RSP** Teacher's Name: \_\_\_\_\_

Name(s) of Parent(s)/Guardian(s): \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Does the child receive RSP (not SDC) services? (circle): Y / N

If yes, please specify services received: \_\_\_\_\_

My signature below indicates my permission for the school to release the student's IEP to the Literacy Center for placement and instructional purposes. The Literacy Center will keep all contents of the IEP confidential.

**Parent Signature for Release of IEP** \_\_\_\_\_

Is the child an English Language Learner (ELL)? (circle): Y / N

\*\*At this time we are not accepting ELLs for this class.

Please explain the basis of your recommendation \_\_\_\_\_

**Please attach a copy of IEP information including the goals/objectives and any processing information.**

I understand that my recommendation does not guarantee a child's placement in the Literacy Center program, if it is determined that the child does not meet state guidelines for students to be tutored by Reading Specialist Candidates. Furthermore, I understand that the Literacy Center maintains a waiting list, and though the Literacy Center does its best to ensure timely tutoring for all children on the list, the number of students brought in from the list is solely determined by the number of Reading Specialist Candidates enrolled in each class.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Phone Number where I Can Be Reached)

\_\_\_\_\_  
(Email Address Where I Can Be Reached)

Mail form to: ULV Literacy Center  
1950 Third Street  
La Verne, CA 91750

Or fax form to: (909) 392-2848